

St. Michael's Room Reservation Form

Name of Group or Organization _____ Contact Person _____

Address _____ Phone Number _____ Email _____

Date(s)	Activity / Event	Room (s)	Start Time	End Time	Remarks

Church Building Chapel Meeting Room (capacity 40), Youth Room (capacity 40),
Chapel (capacity 300), Church (capacity 450)

Parish Center: Parish Meeting Room (capacity 40), Conference Room 1 (capacity 15),
Conference Room 2 (capacity 25)

School Building Gym (capacity 400)

Laboure Hall: Lunchroom (capacity 150)

Use additional sheets if necessary. Attach setup instructions if applicable.